

**ASOTIN COUNTY BOARD OF COMMISSIONERS**  
**January 3, 2022**  
**Regular Meeting**

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was, Brian Shinn, Chairman, Chuck Whitman, Vice-Chair, and Chris Seubert, Member.

Regular meeting called to order at 9:00 a.m.

(1)

Seubert moved to approve the minutes of December 20, 2021, as written. Whitman seconded, motion carried.

Whitman moved to approve the minutes of December 27, 2021, as written. Seubert seconded, motion carried.

Open to the Public

(2)

Committee Reports

(3)

Cynthia Tierney, Community Services Director

(4)

Tierney on behalf of Eric Boggan presented the Amendment of Solicitation/Modification of Contract with the Army Corps of Engineers, exercising the Option Year One, Period of Performance 01 January 2022 through 31 December 2022 in accordance with FAR Clause 52.217-9 Option to Extend the Term of the Contract. All other terms and conditions remain unchanged.

Seubert moved to approve. Whitman seconded, motion carried.

Stacy Grijalva, Court Administrator

(5)

Grijalva asked for permission to fill an Office Assistant position that was vacated in October 2021.

Whitman moved to approve. Seubert seconded, motion carried.

Darla McKay, Auditor

(6)

McKay asked permission to fill the recently vacated Document Preservation/Archivist position.

Seubert moved to approve. Whitman seconded, motion carried.

McKay presented Resolution 22-01, a Resolution Authorizing Interlocal Agreement for Providing Election Services to Garfield County for Voters Residing in Clarkston School District.

Whitman moved to approve. Seubert seconded, motion carried.

Miscellaneous

(7)

The Applications for The Asotin County Lodging Tax Grants were presented. The Lodging Tax Advisory Committee recommended both applications received for approval, Visit LC Valley for \$85,000 and Asotin County Fair for \$10,000. The Commissioners have the authority to amend award amounts when warranted. Visit LC Valley has expressed an increased need since the original application period and asked the Commissioners to consider increasing the amounts awarded this year. Seubert contacted the members of the committee who participated in the approval of the applications for this year. The consensus of these conversations was that increasing awards should be done equitably across all applications received and approved. Seubert discussed Visit LC Valley's request for an additional \$10,000 in funds. \$10,000 is approximately 12% of the original application request. Applying a 12% increase to both applications would bring Visit LC Valley's Award to \$95,000 and The Fair's Award to \$11,200.

Seubert moved to approve the Lodging Tax Grant Applications with a 12% increase to the original application amounts. Whitman seconded, motion carried.

**January 3, 2021 - Asotin County Commissioner's Regular Proceedings - Continued**

A letter from the County Commissioners to Kelly Susewind, Director of the Washington Department of Fish and Wildlife asking to extend cougar season to March 31, 2022, was presented for signature.

Whitman moved to approve. Seubert seconded, motion carried.

A letter replying to area residents who have written to the Commissioners expressing concern with the availability of local bus transportation was presented for signature. The letter informs the residents that the bus routes are approved by the PTBA whom, the Commissioners have no authority over. The letter provides contact information so that the recipients may express their concerns to proper authorities.

Whitman moved to approve. Seubert seconded, motion carried.

Committee Reports (continued)

(8)

Open to the Public

(9)

Media

(10)

Seubert nominated Whitman for the role of Board Chairman for 2022. Shinn seconded, motion carried.

Whitman nominated Seubert for the role of Board Vice Chairman for 2022. Shinn seconded, motion carried.

Claims approved and ordered paid:

# 001	Current Expense	\$ 87,352.07
# 101	County Road	\$ 5,166.07
# 115	DUI County	\$ 520.13
# 126	Building & Planning	\$ 4,572.51
# 127	Emergency Svcs Communication	\$ 107.76
# 410	Regional Landfill	\$ 21,087.42
# 460	Regional Stormwater	\$ 3,143.56
# 501	Equip Rental & Rev	\$ 2,241.91
# 502	Central Services	\$ 1,322.41
		\$ 125,513.84

The following voucher (warrant) numbers are approved for payment:

313154 through 313248 for a total of \$125,513.84.

Board adjourned at 9:42 a.m. until their next scheduled meeting at 9:00 a.m., Monday, January 10.

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Charles Whitman, Chairman

\_\_\_\_\_  
January 10, 2021

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Stacey Harman, Clerk of the Board