

ASOTIN COUNTY BOARD OF COMMISSIONERS
January 31, 2022
Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was, Chuck Whitman, Chairman, Chris Seubert, Vice-Chair, and Brian Shinn, Member.

Due to technical difficulties, regular meeting called to order at 9:06 a.m without Zoom webinar access.

(1)
Seubert moved to approve the minutes of January 24, 2022, as written. Shinn seconded, motion carried.

Open to the Public

(2)

At 9:09 a.m Zoom webinar access was restored.

Gloria Hancock, Financial Analyst

(3)

Hancock presented Resolution No. 22-05, A Resolution Adopting Simplified Indirect Cost Rate Plan for Year Ended December 31, 2020. This is for the last audited year.

Shinn moved to approve. Seubert seconded, motion carried

Hancock presented Resolution No. 22-06, A Resolution Establishing Vehicle Rental Rates and Shop Rates for 2022. There is a \$5 increase to shop rates for this year from \$60 - \$65 per hour. The last rate increase was done in 2008. The rates are still far below that of private-sector rates.

Seubert moved to approve. Shinn seconded, motion carried.

Chris Kemp, COO

(4)

Kemp presented the CDW-G Statement of Work. It is a State contract for security door access points and video to be installed at the Courthouse and Annex, to be paid for using ARPA funds.

Shinn moved to approve. Seubert seconded, motion carried

Cynthia Tierney, Community Services Director

(5)

Tierney presented the Interlocal Agreement Between Garfield County and Asotin County. The agreement is for Asotin County to provide Developmental Disability program management, oversight, and services to Garfield County.

Seubert moved to approve. Shinn seconded, motion carried.

Tierney presented the SETWorks Master Services Agreement for the software presented for Sole Source authorization during the BOCC meeting held on January 24, 2022.

Shinn moved to approve. Seubert seconded, motion carried

Jeff Wiemer, Stormwater Coordinator

(6)

Wiemer presented Agreement No. WQSWCAP-2123-AsCoPW-00179, Water Quality Stormwater Capacity Agreement Between the State of Washington Department of Ecology and Asotin County. This is the Biennial grant from the Department of Ecology and is to be signed by the Board Chairman via DocuSign.

Seubert moved to approve. Shinn seconded, motion carried.

Ted Sharpe, Project Manager

(7)

Sharpe presented the Asotin County Calendar Year 2022 Road Levy Certification and Estimated Revenue Produced WAC-136-150-021 required by the County Road Administration Board.

Shinn moved to approve. Seubert seconded, motion carried

Steve Becker, Solid Waste Supervisor

(8)

Becker presented an Agreement Between Owner and Contractor for Construction Contract (Contract No. 2022-01) between Asotin County and Western Construction of Lewiston, Inc. for early earthwork at the Landfill. The Board voted to award the bid to Western Construction (the lowest bidder) during the January 10, 2022 meeting.

Seubert moved to approve. Shinn seconded, motion carried.

Glenn Scharnhorst, Road Supervisor

(9)

Scharnhorst presented the bid results for the Asotin County Courthouse, Annex, and Highland Ave Concrete Repairs. Two bids were received, of those Knox Concrete was the lowest coming at \$23,490.00 total cost for the project. Scharnhorst asked for permission to award the contract to Knox.

Shinn moved to approve, Seubert seconded, motion carried.

Scharnhorst presented the bid results for the Asotin County Courthouse/Juvenile Department Door Replacement. Two bids were received of those J&M Reiner was the lowest coming at \$2,090.00 total cost for the project. Scharnhorst asked for permission to award the contract to J&M Reiner.

Seubert moved to approve. Shinn seconded, motion carried.

Miscellaneous

(10)

Resolution No. 22-07, In the Matter of Prohibiting a Local Income Tax on Wages, Salaries, Investments, The Sale of Goods or Services, or Another Income Source was presented. The Resolution does not allow income taxes to be charged to residents inside the unincorporated areas of Asotin County. It does not affect residents who reside within the Clarkston and Asotin City limits.

Shinn moved to approve. Seubert seconded, motion carried.

John Hilderbrand, Sheriff

(12)

Hilderbrand asked the Board for permission to fill a Civil Deputy position. The position is appointed by the Sheriff.

Seubert moved to approve. Shinn seconded, motion passed

Committee Reports

(13)

Karst Riggers, Building Official

(14)

Riggers discussed the upcoming Town Hall meeting regarding the potential solar farm project. The meeting will be held at 6:30 p.m. on Wednesday, January 9th at the Fire Station. The Commissioners mentioned other topics they would like to discuss. Whitman wanted to discuss the current status of the new Jail Facility, and Seubert mentioned discussing the possibilities for Headgates Park.

Open to the Public

(15)

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Media

(16)

Claims approved and ordered paid:

# 001	Current Expense	\$ 67,234.83
# 101	County Road	\$ 3,081.69
# 122	Insurance Premium-In-Lieu	\$ 1,121.52
# 125	Boating Safety	\$ 679.13
# 143	American Rescue Plan Act (ARPA)	\$ 4,000.00
# 410	Regional Landfill	\$ 32,937.09
# 460	Regional Stormwater	\$ 146.00
# 460.004	Stormwater ER&R	\$ 1,663.08
# 501	Equip Rental & Rev	\$ 4,826.91
# 502	Central Services	\$ 3,851.90
		\$ 119,542.15

The following voucher (warrant) numbers are approved for payment:

313912 through 313996 for a total of \$119,542.15.

Board Recessed at 10:18.

(17)

Executive Session held at 10:22 a.m. for approximately 13 minutes regarding personnel per RCW 42.30.110(g).

(18)

Executive Session held at 10:39 a.m. for approximately 25 minutes regarding personnel per RCW 42.30.110(g).

Board adjourned at 11:04 a.m. until their next scheduled meeting at 9:00 a.m., Monday, February 7, 2022.

Charles Whitman, Chairman

February 7, 2022

Stacey Harman, Clerk of the Board