

## **ASOTIN COUNTY BOARD OF COMMISSIONERS**

**February 1, 2021**

### **Regular Meeting**

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was Brian Shinn, Chairman, and Chuck Whitman, Vice-Chair. Chris Seubert, Member was absent.

Meeting called to order at 9:00 a.m.

(1)

Whitman moved to approve the minutes of January 25<sup>th</sup>, as written. Shinn seconded, motion carried.

#### John Hilderbrand, Asotin County Sheriff

(2)

Hilderbrand asked the Board for permission to fill the vacant Corrections Officer position.

Whitman moved to approve. Shinn seconded, motion carried.

#### Committee Reports

(3)

#### Jeff Wiemer, Stormwater Coordinator

(4)

Wiemer asked the board for permission to fill the vacant Stormwater Utility Clerk position.

Whitman moved to approve. Shinn seconded, motion carried.

Wiemer gave an update on current stormwater projects. The Ridges project is currently at 60%. A review has been completed. Adjustments will be made and grants for construction funding will be applied for. The Urban Retrofit project with Keller Willimas has made the grant funding list. They are waiting for final approval.

#### Committee Reports

(5)

#### Cynthia Tierney, Community Services Director

(6)

Tierney presented the Amendment of Solicitation/Modification of Contract W912EF21R006 with USAED, Walla Walla. The agreement is for \$139,000 less than previously, due to budget cutbacks within the Army Corps of Engineers.

Whitman moved to approve. Shinn seconded, motion carried.

Tierney presented the Business Associates Agreement for Professional Services Asotin County-CPWI Services and Sigrid Gauger, Independent Contractor. It is a Fee for Service contract. Any costs would come out of the EPIC budget.

Whitman moved to approve. Shinn seconded, motion carried.

#### Gloria Hancock, Asotin County Financial Analyst

(7)

Hancock presented Resolution 21-05 A Resolution Adopting Simplified Indirect Cost Rate Plan for Year Ended December 31, 2019.

Whitman moved to approve. Shinn seconded, motion carried.

Hancock presented Resolution 21-06, a Resolution Establishing Vehicle Rental Rates and Shop Rates for 2021.

Whitman moved to approve. Shinn seconded, motion carried.

## February 1, 2021 - Asotin County Commissioner's Regular Proceedings - Continued

### Jamie Kearney, Area Agency on Aging & Community Services

(8)

Kearney gave an update for the Area Agency on Aging and Community Services on behalf of Kristin Schmidt, who was unable to attend. Using COVID-19 funds the Agency has been able to help individuals and households with rental and utility assistance. The Agency has been able to coach individual community members on available services and how to apply for them.

### Miscellaneous

(9)

An agreement with the Asotin County Health District to rent a parking area adjacent to the County Courthouse was presented.

Whitman moved to approve. Shinn seconded, motion carried.

On recommendation for the Library Board of Directors, Jay Bakus was nominated to fill the open Board position. A letter of appointment was presented for signature.

Whitman moved to approve. Shinn seconded, motion carried.

A letter appointing Brad Gary to the open Planning Commission position was presented for signature.

Whitman moved to approve. Shinn seconded, motion carried.

The Interagency Agreement – IAA21632 Between Washington State Administrative Office of the Courts and Asotin County Superior Court was presented for the record.

Updated Asotin County Veterans Advisory Board Bylaws were presented for approval. Changes to allow for the appointment of a Veterans Service Officer (VSO) and moving the election date to December.

Whitman moved to approve. Shinn seconded, motion carried.

### Walt Olsen, Interim County Engineer

(10)

Olsen gave an update on the status of current Public Works Projects. Crews are currently working on guard rails and will be moving to grading soon.

Olsen presented the Washington State Department of Transportation Supplemental Agreement Number 1 for the Wenatchee Creek Bridge Project increasing the contract amount by \$265,008.00 bringing the total funds to be received to \$415,734.34. The project will be ready for construction in 2022.

Whitman moved to approve. Shinn seconded, motion carried.

Olsen along with Steve Becker of the Asotin County Landfill presented the Landfill Consultant Agreement for Groundwater On-Call Support with Jacobs.

Whitman moved to approve. Shinn seconded, motion carried.

Olsen presented the Asotin County Borrow Pit Agreement with David Weissenfels for materials obtained from Pit #1 located on Harbin Grade Rd.

Whitman moved to approve. Shinn seconded, motion carried.

Olsen presented the Asotin County Borrow Pit Agreement with David Weissenfels for materials obtained from Pit #2 located on Harbin Grade Rd.

Whitman moved to approve. Shinn seconded, motion carried.

Olsen presented the Asotin County Borrow Pit Agreement with T Cody Floch.

Whitman moved to approve. Shinn seconded, motion carried.

## February 1, 2021 - Asotin County Commissioner's Regular Proceedings - Continued

(11)

At 10:11 a.m. Board recessed.

(12)

Executive Session held at 11:30 a.m. for approximately 25 minutes regarding Contract Negotiations per RCW 42.30.110(d).

Claims approved and ordered paid:

# 001	Current Expense	\$ 68,670.00
# 101	County Road	\$ 13,844.67
# 104	County Fair	\$ 1,160.70
# 107	Veterans Relief	\$ 150.00
# 109	Emergency Services	\$ 13,760.00
# 110	Auditor's O&M	\$ 997.56
# 115	DUI County	\$ 1,201.51
# 119	Crime Victim Whitmess	\$ 830.64
# 126	Building & Planning	\$ 1,464.00
# 127	Emergency Svcs Communication	\$ 108.93
# 129	Community Services	\$ 2,899.62
# 410	Regional Landfill	\$ 79,671.11
# 460	Regional Stormwater	\$ 500.16
# 460.004	Stormwater ER&R	\$ 188.67
# 501	Equip Rental & Rev	\$ 885.89
# 502	Central Services	\$ 4,381.00
		\$ 190,714.46

The following voucher (warrant) numbers are approved for payment:  
304660 through 304742 for a total of \$190,714.46.

Board adjourned at 11:55 a.m. until their next regularly scheduled meeting at 9:00 a.m. February 8, 2021.

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Brian Shinn, Chairman

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February 8, 2021

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Stacey Harman - Clerk of the Board