

ASOTIN COUNTY BOARD OF COMMISSIONERS
February 22, 2022
Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was, Chuck Whitman, Chairman, Chris Seubert, Vice-Chair, and Brian Shinn, Member.

Regular meeting called to order at 9:00 a.m.

(1)
Shinn moved to approve the minutes of February 14, 2022, as written. Seubert seconded, motion carried.

John Hilderbrand, Sheriff

(2)
Hilderbrand requested permission to change a Corrections Officer Budget Line to a Sergeant Budget Line for jail staffing purposes.

Seubert moved to approve. Shinn seconded, motion carried

Charles Eaton, Public Works Director

(3)
Eaton presented the 2022 multi-materials bid results and recommendations with two modifications. Costs for liquid asphalt saw a 14% increase. Eaton Recommended reducing the scope to 400 tons, a 20% reduction. Schedule D: Hot Mix Asphalt and Tack Oil saw an increase in cost. Eaton recommended rejecting all bids for these materials at this time.

Shinn moved to approve bid awards with the recommended modifications. Seubert seconded, motion carried.

Eaton presented the contract with Knox Concrete for concrete repairs for the Courthouse, Annex, and Highland Ave. The bid recommendation was originally presented and approved during the January 31, 2022 meeting.

Seubert moved to approve. Shinn seconded, motion carried.

Committee Reports

(3)

Karst Riggers, Building Official

(4)
Riggers presented Conditional Use Permit 22-03, Requested by David Gradin for property located at 2637 13th Street, Clarkston. The property is zoned Low/Medium Density Residential. The subject property is 1.47 acres. Requester is seeking permission to construct a 40' x 50' (2,000 sq. ft.) shop. The existing home and proposed structure will not exceed 40% maximum lot coverage. The proposed structure is over 1,800 sq. ft. and is required by Asotin County Zoning Ordinance, to obtain a Conditional Use Permit. The County Health Department has approved connection to the existing septic system. The building is for private use only. A Public hearing was held and no comments were received. The Planning Commission recommends approval.

Shinn moved to approve. Seubert seconded, motion carried.

Riggers presented Variance Permit 22-04 submitted by Kathleen Kyser for property located at 2813 Browning Court, Clarkston. The requestor is asking for permission to install a manufactured home with a garage 12' from the right-of-way, on a corner lot. The Standard setback from the right-of-way on a corner lot is 20'. A Public hearing was held and no comments were received. The Planning Commission recommends denial of the proposal based on lack of hardship and concerns about encroaching too close to the county right-of-way and parking in front of the garage may impede with sidewalk and or county right-of-way. As defined financial and personal issues do not constitute a hardship when pertaining to property.

Seubert motioned to deny the request. Shinn seconded, motion carried.

February 22, 2022 - Asotin County Commissioner's Regular Proceedings - Continued

Riggers presented a request for preliminary approval for Grandview Ridge Addition Long Plat. The applicant has requested to subdivide 73.4 acres into 6 residential lots above Swallows Rock. County Planning, Public Works including Stormwater have reviewed the project and submitted recommendations. The development will be serviced by septic and drain fields. The property has been perk tested. The development will have a county road with the required 50' right-of-way of which 30' is paved. Fire code requires the development to have a secondary fire access road. Proposed Fire access road will run from the development's culdesac to Critchfield Rd. The road does not need to be paved but will need to be maintained. A maintenance plan will need to be submitted. The PUD is working with the owner on design to address potential water pressure issues. A Public Hearing was held on December 7th and continued on December 21st. Public comments and minutes from these meetings, along with letters expressing concerns are included in the packet submitted to the Commissioners. The Planning Commission recommends approval of the proposed development as submitted with accepting the secondary fire access road and all County Staff, Utility, and Fire Department requirements.

Shinn moved to approve. Seubert seconded, motion carried.

Miscellaneous

(5)

The Commissioners discussed the closure of Headgates Park. Visitors to the park have been tearing up the property and there are now safety concerns that warrant its closure.

Resolution 22-09, Resolution Authorizing Signature of Utility Easement To Asotin County Public Utility District was presented. The Easement in question is for the extension of existing utilities to the new jail site.

Seubert moved to approve. Shinn seconded, motion carried.

A Utility Easement granting a perpetual easement to the Public Utility District No. 1 containing the right to construct, reconstruct, operate, maintain, repair, inspect locate, relocate and replace utility distribution lines, water lines, sanitary sewer lines, and stormwater facilities, together with all other facilities incidental and reasonably necessary, on, over, under within and across the property described in Exhibit A, to provide services to the new jail.

Shinn moved to approve. Seubert seconded, motion carried.

A letter from the Housing Authority Board recommending Jim Fuller for appointment to a vacant position was presented.

Seubert moved to approve. Shinn seconded, motion carried.

A letter from Chad Hendrickson requesting reappointment to the Fair Board was presented.

Seubert moved to approve. Shinn seconded, motion carried.

A contract with Artists & Attraction, LLC for Tumbleweed Crossing for performance at the Fair was presented.

Shinn moved to approve. Seubert seconded, motion carried.

Live Music Agreement with Mr. Z's MDs / Don Zimmerman for a show at the Fair was presented.

Seubert moved to approve. Shinn seconded, motion carried.

The Asotin County Fair Diamond Level Sponsor Contract with Hells Canyon Electric, LLC was presented.

Shinn moved to approve. Seubert seconded, motion carried.

The Asotin County Fair Silver Level Sponsor Contract with Clearwater River Casino was presented.

Seubert moved to approve. Shinn seconded, motion carried.

The Asotin County Fair Bronze Level Sponsor Contract with Dairy Queen was presented.

February 22, 2022 - Asotin County Commissioner's Regular Proceedings - Continued

Shinn moved to approve. Seubert seconded, motion carried.

The Asotin County Fair Bronze Level Sponsor Contract with Hells Canyon Heating & Air was presented.

Seubert moved to approve. Shinn seconded, motion carried.

The Asotin County Fair Bronze Level Sponsor Contract with Battles & Ells PA was presented.

Shinn moved to approve. Seubert seconded, motion carried.

The Asotin County Fair Bronze Level Sponsor Contract with Dan Anderson Construction was presented.

Seubert moved to approve. Shinn seconded, motion carried.

The Asotin County Fair Bronze Level Sponsor Contract with Inland Cellular was presented.

Shinn moved to approve. Seubert seconded, motion carried.

Committee Reports (cont.)

(6)

Open to the Public

(7)

Media

(8)

Claims approved and ordered paid:

# 001	Current Expense	\$ 33,076.21
# 101	County Road	\$ 19,437.73
# 104	County Fair	\$ 35.20
# 106	Asotin County Law Library	\$ 301.32
# 126	Building & Planning	\$ 84.14
# 129	Community Services	\$ 19,303.66
# 143	American Rescue Plan Act (ARPA)	\$ 34,738.06
# 310	Capital Projects Jail	\$ 48,516.02
# 410	Regional Landfill	\$ 6,973.54
# 460	Regional Stormwater	\$ 1,002.65
# 501	Equip Rental & Rev	\$ 21,982.00
# 502	Central Services	\$ 628.37
		\$ 186,078.90

The following voucher (warrant) numbers are approved for payment:
314522 through 314604 for a total of \$186,078.90.

The following voucher (warrant) numbers and direct deposit are approved for Payroll:
17388 through 17445 and 314479 through 314488 for \$59,579.76.

Board Recessed at 10:14.

(9)

Executive Session held at 10:20 a.m. for approximately 21 minutes regarding personnel per RCW 42.30.110(g).

February 22, 2022 - Asotin County Commissioner's Regular Proceedings - Continued

Board adjourned at 10:41 a.m. until their next scheduled meeting at 9:00 a.m., Monday, February 28, 2022.

Charles Whitman, Chairman

February 28, 2022

Stacey Harman, Clerk of the Board