

ASOTIN COUNTY BOARD OF COMMISSIONERS

March 1, 2021

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was Brian Shinn, Chairman, Chuck Whitman, Vice-Chair, and Chris Seubert, Member.

Meeting called to order at 9:00 a.m.

(1)

Seubert moved to approve the minutes of February 22nd as written. Whitman seconded, motion carried.

Craig Miller, Project Manager

(2)

Miller presented the Memorandum of Agreement Among the Federal Highway Administration, The Department of Archaeology and Historic Preservation, The Washington State Department of Transportation, The Nez Perce Tribe, and Asotin County Executed Pursuant to 36 CFR 800.6(b)(iv) Regarding the Snake River Road Project Milepost 19.00 to 21.97, Asotin County, Washington. The memorandum lays out how the County will handle different situations that may come up during construction.

Seubert moved to approve. Whitman seconded, motion carried.

A public hearing was held at 9:15 a.m. in the Commissioners Chambers and was also available via webinar. Mike White, Public Works Director/County Engineer discussed the County's plans to vacate the right-of-way of a portion of Quailwood Dr. The portion of the road in question does not meet County road standards. The right of way will be split evenly between the abutting property owners. There will be an ingress/egress easement to a flag lot located at 1832 Quailwood Dr. Utility easements will be maintained. Comments will be accepted through Friday, March 5, 2021, at 12:00 P.M. via email to bocc@co.asotin.wa.us or mail: Asotin County, PO Box 250, Asotin WA 99402,

No further comments, hearing closed at 9:26 a.m.

Craig Miller, Project Manager

(3)

Miller presented the Asotin County Reports for 2020, Digital Submittal Certification for Forms Due April 1st. This is the County Road Administration Board's annual certification, of the County's previous year's projects and expenditures.

Whitman moved to approve. Seubert seconded, motion carried.

Miller presented the Washington State Department of Transportation Non-Discrimination Agreement Annual Report, Population Under 100,000 for March 1, 2020, to February 28, 2021. This is an agreement to abide by the Title VI rules.

Seubert moved to approve. Whitman seconded, motion carried.

Miller presented Resolution 21-10, A Resolution Designating County Road Project CRP No. 267 Grande Ronde Road as BST Project. County has received funding for paving the last unpaved section of Grande Ronde Road. The resolution designates it as a County Road Project. The project will be ready for construction this summer.

Whitman moved to approve. Seubert seconded, motion carried.

Miller presented the Washington State Department of Transportation, Local Agency Agreement Supplement to agreement Number LA-9938. The supplemental Agreement reallocates excess construction funds to cover overages in engineering costs on the Lower Evans Road Project.

Seubert moved to approve. Whitman seconded, motion carried.

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Miller presented a Contract with Atlas Sand and Rock, Inc. for the Schedule E – Aggregates. Atlas was the only vendor who provided a bid prior to the deadline.

Whitman moved to approve. Seubert seconded, motion carried.

Mike White, Public Works Director/County Engineer

(4)

White asked the board for permission to fill an open Project Manager position.

Seubert moved to approve. Whitman seconded, motion carried.

Mark Janowski, Emergency Management Director

(5)

Janowski presented Washington State Military Department Amendment to Grant Agreement Number E20-259. The grant amount increased by \$2,823.00. The funds were redistributed from counties that declined award amounts.

Whitman moved to approve. Seubert seconded, motion carried.

Janowski presented the Washington State Military Department Amendment to Grant Agreement E19-188. The Amendment grants a one-year extension to the Hazard Mitigation Plan development deadline.

Seubert moved to approve. Whitman seconded, motion carried.

Victoria Scalise, Federal Program Manager

(6)

Scalise presented USAED, Walla Walla – Contract Division Solicitation/Contract/Order for Commercial Items, Requisition Number W912EF21R0006. The Army Corps of Engineers contract Corps building janitorial services. The contract begins May 1st, 2021

Whitman moved to approve. Seubert seconded, motion carried.

Miscellaneous

(7)

Seubert presented a contract between the Asotin County Fair and Rodeo and Colvico Electrical Inc. for Fair Grounds electrical upgrades funded by a grant award.

Committee Reports

(8)

Claims approved and ordered paid:

# 001	Current Expense	\$ 28,477.73
# 101	County Road	\$ 4,611.49
# 104	County Fair	\$ 13.09
# 110	Auditor's O&M	\$ 648.00
# 112	Noxious Weed Controll	\$ 1,295.09
# 115	DUI County	\$ 352.18
# 122	Insurence Premium-In-Lieu	\$ 25.00
# 126	Building & Planning	\$ 83.94
# 410	Regional Landfill	\$ 127,369.33
# 460	Regional Stormwater	\$ 193.86
# 501	Equip Rental & Rev	\$ 44.53
# 502	Central Services	\$ 3,979.67
		\$ 167,093.91

The following voucher (warrant) numbers are approved for payment:
305342 through 305406 for a total of \$167,093.91.

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(9)

Executive Session held at 10:16 a.m. for approximately 40 minutes regarding Personnel per RCW 42.30.110(1)(f).

(10)

Executive Session held at 10:57 a.m. for approximately 23 minutes regarding Contract Negotiations per RCW 42.30.110(d).

Board adjourned at 11:20 a.m. until their next scheduled meeting at 9:00 a.m., March 8th, 2021.

Brian Shinn, Chairman

March 8, 2021

Stacey Harman - Clerk of the Board