

ASOTIN COUNTY BOARD OF COMMISSIONERS

March 8, 2021

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was Brian Shinn, Chairman, Chuck Whitman, Vice-Chair, and Chris Seubert, Member.

Meeting called to order at 9:00 a.m.

(1)

Whitman moved to approve the minutes of March 1<sup>st</sup> as written. Seubert seconded, motion carried.

(2)

Shinn postponed the Quailwood Right-of-Way Vacation action item until the next meeting on March 15<sup>th</sup> due to influx of public input during public comment period.

Brady Woodbury, Asotin County Health District Admin

(2)

Woodbury gave a COVID-19 update. There have only been 12 new cases in the last two weeks, bringing the total to 1320 cases. Woodbury is on a committee formed to contemplate the metrics that will be used to decide which counties will be able to move to Phase 3. If the State went by real-time numbers, he believes Asotin County would have already moved into Phase 3. The Commissioners expressed interest in what Phase 3 restrictions are going to look like. Woodbury noted that he has three meetings this week and will know more afterward. The Health Department participated in a vaccine clinic over the past weekend, aimed at inoculating educators, elder care, and child care providers. The turnout was not as high as they would have liked.

A public hearing was held at 9:15 a.m. in the Commissioners Chambers and was also available via webinar. Cynthia Tierney, Community Services Director along with Kristin Schmidt of Community Action Partnership reviewed the final project performance of the 2019-2020 Community Development Block Grant-funded Public Services Grant contract Number 19-62210-001, together with the 2020 COVID-19 Emergency Amendment A. the original grant award was for approx. \$35,164. An additional award of approx. \$42,897 in COVID-19 emergency funds was also received. They were able to help 37 families (113 people) with funds to help cover rent/mortgages and utility costs during the pandemic. Community Action Partnership will be able to start training to be able to provide family-centered coaching to help families during future financial crises. Comments will be accepted through Friday, March 19, 2021, at noon. via email to [bocc@co.asotin.wa.us](mailto:bocc@co.asotin.wa.us) or mail: Asotin County, PO Box 250, Asotin WA 99402,

Seubert moved to approve. Whitman seconded, motion carried.

No further comments, hearing closed at 9:27 a.m.

Will Rutherford, CRA

(3)

Rutherford gave an update on the status of the new jail facility. Zone text amendment has been submitted to the City of Clarkston. The project is currently in week 8 of the established schedule. CRA is in the process of completing the Schematic design and will move into the design and development phase through May. They would like to submit documents to the State Capital Projects Review Board. This will allow materials to be purchased now for budgeting concerns. CRA is working with the Sheriff's department to make sure that final construction will remain within the budgeted amount. Rutherford discussed the difference between the bid only and Construction management options. A specialized construction manager will have pre-established relationships with specialty vendors and will be able to conduct the bidding process and negotiate contracts with little involvement of the Board. The manager would also assume the risk. Companies have already started to show interest in the management role.

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### Committee Reports

(4)

### Miscellaneous

(5)

A Contract with EnviroTech Services, Inc. for 2021 Multiple Material Project Schedule(s) A was presented. EnviroTech submitted the winning bid during the multiple materials bid process.

Whitman moved to approve. Seubert seconded, motion carried.

### Karst Riggers, Building Official

(6)

Riggers presented Conditional Use Permit 21-05 for Josh Dahmen, asking permission to build a 38' x 54' accessory structure for private use on the property located at 1720 Dustan Loop. The Planning Commission recommended approval.

Seubert moved to approve. Whitman seconded, motion carried.

Riggers presented Conditional Use Permit 21-06 for Ron Robson, asking permission to construct a 42' x 60' accessory structure for private use on the property located at 2382 Valleyview Dr. The Planning Commission recommended approval.

Whitman moved to approve. Seubert seconded, motion carried.

Riggers presented Conditional Use Permit 21-07 for The Lamar Companies, asking permission to construct a 10'6" x 22'9" billboard 5' from the south property line of 1313 15th St. The Planning Commission were concerned with the number of residential properties located around the proposed site and recommend denial.

Seubert moved to approve. Whitman amended the motion to approve Planning Commission's recommendation. Clarified that an approval here would result in the same outcome as the Planning Commission's recommendation, motion carried

Whitman motioned to approve the recommendation to deny. Seubert seconded, Motion carried.

Riggers presented Conditional Use Permit 21-08 for The Lamar Companies, asking for permission to construct a 10'6" x 22'9" billboard 5' from the north property line of 1486 Maple St. The Commission expressed the same concerns regarding the consistency of residential properties around the proposed site and recommend denial.

Whitman motioned to approve the recommendation to deny. Seubert seconded, Motion carried.

Claims approved and ordered paid:

# 001	Current Expense	\$ 35,402.79
# 101	County Road	\$ 12,527.95
# 104	County Fair	\$ 675.36
# 115	DUI County	\$ 78.84
# 126	Building & Planning	\$ 17.27
# 127	Emergency Svcs Communication	\$ 204.22
# 129	Community Services	\$ 8,706.52
# 146	Special Real Estate	\$ 200.00
# 170	Trial Court Improvement	\$ 218.87
# 410	Regional Landfill	\$ 22,064.81
# 460	Regional Stormwater	\$ 143.15
# 501	Equip Rental & Rev	\$ 6,280.62
# 502	Central Services	\$ 457.60
		\$ 86,978.00

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The following voucher (warrant) numbers are approved for payment:  
305528 through 30673 for a total of \$86,978.00.

The following voucher (warrant) numbers and direct deposit are approved for Payroll:  
13680 through 13798 and 305434 through 305464 for \$179,460.79.

(7)  
Executive Session held at 10:15 a.m. for approximately 25 minutes regarding Contract Negotiations per RCW 42.30.110(d).

Board adjourned at 11:40 a.m. until their next scheduled meeting at 6:30 p.m., March 15<sup>th</sup>, 2021.

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Brian Shinn, Chairman

March 15, 2021

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Stacey Harman - Clerk of the Board