

**ASOTIN COUNTY BOARD OF COMMISSIONERS**  
**March 28, 2022**  
**Regular Meeting**

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was, Chuck Whitman, Chairman, Chris Seubert, Vice-Chair, and Brian Shinn, Member.

Regular meeting called to order at 9:00 a.m.

(1)  
Seubert moved to approve the minutes of March 21, 2022, as written. Shinn seconded, motion carried.

Chris Kemp, COO

(2)  
Kemp presented Grant Agreement CSE22002. The grant funds provided by the Administrative Office of the Courts, to be used for the purchase of security equipment. The County was granted \$35,007 that must be used by December 31, 2022, with expenses submitted by January 31, 2023.

Shinn moved to approve. Seubert seconded, motion carried.

Cynthia Tierney, Community Services Director

(3)  
Tierney presented the Asotin County Professional Services Agreement with People First of Washington to Re-Establish the Chapter in Clarkston, WA. The agreement re-establishes, supports, and maintains the local chapter of People First of Washington, a self-advocacy organization for individuals with developmental disabilities in Asotin County. There is no cost to the County.

Seubert moved to approve. Shinn seconded, motion carried.

Daryl Schmirler, Juvenile Probation Officer

(4)  
Schmirler presented the Association of Washington Cities Service Subcontract with Asotin County through Summer Experiences & Enrichment for Kids Fund (SEEK Fund), A program of the Washington Office of Superintendent of Public Instruction (OSPI). The Grant funding is to be used for a mobile parks and recreation unit. The \$62,768 in funding will be used to hire seasonal employees that will offer sports-based activities to area youth, focusing on grades k-12. Activities will be offered 5 days a week at local parks.

Shinn moved to approve. Seubert seconded, motion carried. Contract to be signed via DocuSign, , by Chairman Whitman.

Charles Eaton, Public Works Director

(4)  
Eaton presented a Fuel Purchase Agreement between Asotin County and Coleman Oil Company, LLC as awarded during the multi-materials bid process.

Seubert moved to approve. Shinn seconded, motion carried.

Eaton presented Resolution No. 22-14, A Resolution Designating County Road Project CRP No. 268 Heights Elementary/Lincoln Middle School ADA Ramp and Sidewalk Improvements Phase 2. The resolution declares the project to be a public necessity and amends the Asotin County Annual Constructions and Six-Year Transportation Improvement Programs and qualifies the project for Palouse RTPO Transportation Alternative Program funds.

Shinn moved to approve, Seubert seconded, motion carried.

Eaton gave an update on current Public Works projects. There are currently three change orders to the solid waste construction project pending. The change orders provide for the Fire Marshall's required access road, removal of the aggregate construction associated with the project, and modification to an existing culvert due to grading changes. Eaton is forecasting that the Stake River Road Cliff project will run around \$300,000 over budget due to an escalation in material prices.

**March 28, 2022 - Asotin County Commissioner's Regular Proceedings - Continued**

Eaton requested to fill an open position in the Stormwater Department. A Stormwater Operator has submitted his resignation. Eaton and Stormwater Coordinator, Jeff Wiemer would like to fill a Stormwater Foreman position instead, as discussed with the Stormwater Management Team. Eaton would like to open the position in-house.

Seubert moved to approve. Shinn seconded, motion carried.

Miscellaneous

(5)

Whitman discussed additional changes to the Proposed Junk Ordinance. Language has been added to Section 7, Subsection B. dictating that the first half of each of the penalties assessed for violations shall not be suspended or deferred.

Shinn motioned to extend the comment period to Wednesday, March 30, 2022, at 5:00 p.m. Seubert seconded, motion carried.

A Contract for Professional Service between Asotin County and the Wesley Group was presented. The contract is for 1 year. There is no change to cost.

Seubert moved to approve. Shinn seconded, motion carried.

The Asotin County Hells Canyon Fair and Rodeo contract with Mr. & Mrs. Neace for additional parking was presented.

Shinn moved to approve, Seubert seconded, motion carried.

The Asotin County Fair & Hells Canyon Kids Rodeo Sheep Stock Contractor Contract with Jessie Beck was presented.

Shinn moved to approve, Seubert seconded, motion carried.

Committee Reports

(7)

Open to the Public

(8)

Media

(9)

Claims approved and ordered paid:

# 001	Current Expense	\$ 43,982.51
# 101	County Road	\$ 39,840.88
# 104	County Fair	\$ 12,721.51
# 106	Asotin County Law Library	\$ 146.42
# 126	Building & Planning	\$ 1,870.21
# 127	Emergency Svcs Communication	\$ 96.00
# 128	Hotel/Motel Tourism	\$ 35,952.89
# 129	Community Services	\$ 1,149.42
# 410	Regional Landfill	\$ 8,057.42
# 460	Regional Stormwater	\$ 391.21
# 460.004	Stormwater ER&R	\$ 923.51
# 501	Equip Rental & Rev	\$ 840.95
# 502	Central Services	\$ 1,428.77
		<u>\$ 147,401.70</u>

**March 28, 2022 - Asotin County Commissioner's Regular Proceedings - Continued**

The following voucher (warrant) numbers are approved for payment:  
315347 through 315427 for a total of \$147,401.70.

Board Recessed at 10:05.

Executive Session held at 10:11 a.m. for approximately 12 minutes regarding personnel per RCW 42.30.110(1)(g).

Board adjourned at 10:23 a.m. until their next scheduled meeting at 9:00 a.m., Monday, April 4, 2022.

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Charles Whitman, Chairman

April 4, 2022

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Stacey Harman, Clerk of the Board