

ASOTIN COUNTY BOARD OF COMMISSIONERS

May 15, 2023

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was, Chris Seubert, Chairman, Brian Shinn, Vice-Chair, and Charles Whitman, Member.

Regular meeting called to order at 6:30 p.m.

(1)

Seubert added an executive session to be held Wednesday, May 17, 2023, at 11:00 a.m.

(2)

Shinn moved to approve the minutes of May 8, 2023, as written. Whitman seconded, motion carried.

Open to the Public

(3)

**Karst Riggers, Building Official**

(4)

Riggers presented Ordinance No. 23-22, An Ordinance Revising Asotin County's Business License Administration & Registration. Changes to the original ordinance were presented during a public hearing held on May 8<sup>th</sup>. No comments were received during the open comment period.

Whitman moved to approve. Shinn seconded, motion carried.

Riggers presented Zenner Addition Long Plat 23-03 for preliminary approval. The Applicant has requested this plat in order to develop 3.93 acres into a 7-lot subdivision. The proposed plat is in a Low/Medium Density Residential Zone. The Planning Commission held a public hearing on April 18, 2023. Comments and letters received by the Planning Commission were provided in the packet to the Commissioners. There are questions regarding road frontage and pedestrian access. Applicant will also need to address the Cherry Street Right-of-Way. The Health Department has approved for septic. The Fire District has noted that the nearest fire hydrant will need to be relocated. The Planning Commission recommended approval, with the addition of sidewalks to the plan. Riggers noted that there are options other than sidewalks that address pedestrian access.

Shinn moved to grant preliminary approval to Long Plat 23-03 with the addition of plans to address pedestrian access and curb construction. Whitman seconded, motion carried.

**Cynthia Tierney, Community Services Director**

(5)

Tierney presented the Idaho Division of Vocational Rehabilitation Request for Proposal, Art Employment Program RFP20232404. The Art Employment Program is a summer youth program that works with local artists to prepare youth for work in art-related fields such as graphic design. Tierney is unsure if Community Services has enough resources to fully participate in the program but will be able to decide whether or not to participate at a later time.

Whitman moved to approve. Shinn seconded, motion carried.

**Stacey Harman, Clerk to the Board/HR Specialist**

(6)

Harman presented Resolution 23-23, A Resolution adding Juneteenth as a County Holiday. The State of Washington declared Juneteenth as a legal holiday on July 25<sup>th</sup>, 2021 by SHB 1061. The resolution amends the current Personnel Policy to include the holiday as a paid holiday for full-time and part-time employees.

Shinn moved to approve. Whitman seconded, motion carried.

Harman presented the Washington State Health Care Authority, PEBB Group Interlocal Agreement, Restated Contract. The Health Care Authority is currently transitioning to a new online system. The new contract removes references to the old Pay1 system and replaces them with Benefits 24/7.

Whitman moved to approve. Shinn seconded, motion carried.

Other Action Items

(7)

Miscellaneous

- The Commissioners announced the upcoming Town Hall meeting scheduled for 6:30 p.m., Wednesday, May 24<sup>th</sup> at the Fire District Hall in the Heights. They will discuss the status of the new jail and have representatives from Fish and Wildlife for discussion. Seubert hopes to have an additional item to discuss.

Committee Reports

(8)

Open to the Public

(9)

Media

(10)

Claims approved and ordered paid:

# 001	Current Expense	\$ 33,835.16
# 101	County Road	\$ 16,599.28
# 104	County Fair	\$ 3,375.04
# 107	Veterans Relief	\$ 150.65
# 112	Noxious Weed Control	\$ 4,144.84
# 117	Anatone Community Hall	\$ 203.06
# 126	Building & Planning	\$ 229.12
# 129	Community Services	\$ 16,586.56
# 146	Special Real Estate	\$ 280.00
# 410	Regional Landfill	\$ 107,836.97
# 460	Regional Stormwater	\$ 3,770.40
# 460.004	Stormwater ER&R	\$ 235.82
# 501	Equip Rental & Rev	\$ 8,511.47
# 502	Central Services	\$ 2,038.67
		\$ 197,797.04

The following voucher (warrant) numbers are approved for payment:

326454 through 326584 for a total of \$197,797.04.

(11)

At 7:21 p.m. the Board recessed until executive session scheduled for Wednesday, May 17<sup>th</sup> at 11:00 a.m.

**Wednesday, May 17, 2023**

(12)

Executive Session held at 11:00 a.m. for approximately fifty-three minutes regarding Contracts RCW 42.30.110(1)(g).

May 15, 2023 - Asotin County Commissioner's Regular Proceedings - Continued

Board adjourned at 11:53 a.m. until their next scheduled meeting at 9:00 a.m. on May 22, 2023.

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Chris Seubert, Chairman

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May 22, 2023

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Stacey Harman, Clerk of the Board