

ASOTIN COUNTY BOARD OF COMMISSIONERS

May 22, 2023

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was, Chris Seubert, Chairman, Brian Shinn, Vice-Chair, and Charles Whitman, Member.

Regular meeting called to order at 9:00 a.m.

(1)

A moment of silence was observed in honor of the late Prosecuting Attorney, Benjamin Nichols

(2)

Whitman asked that flags throughout the county be lowered to half-staff until Mr. Nichols' internment.

(3)

Seubert announced changes to the agenda. Committee Reports and the Public Works Organizational Structure discussion were removed. An executive session for personnel scheduled for June 23rd at 8:30 a.m. with an administrative works session to follow immediately afterward, were added.

(4)

Whitman moved to approve the minutes of May 15, 2023, as written. Shinn seconded, motion carried.

Open to the Public

(5)

Chris Kemp, COO

(6)

Kemp on behalf of Office Manager Lisa Webber, requested permission to fill an open Deputy Prosecuting Attorney position

Shinn moved to approve. Whitman seconded, motion carried.

Charles Eaton, Public Works Director/County Engineer

(7)

Eaton presented the State of Washington – County Road Administration Board Rural Arterial Program Project Agreement for Construction Proposal for Project # 0223-01. CRABoard has authorized \$1,376,100 for the completion of the first section of the Snake River Road project.

Whitman moved to approve. Shinn seconded, motion carried.

Eaton presented Resolution 23-24, A Resolution Revising the Speed Limit on Sparrow Hawk Drive. (County Road #3295) and Kestrel Drive (County Road #3297) Residents have asked for the speed limit to be reduced. Eaton conducted a traffic engineering investigation and determined that the speed limit should be reduced from 50 mph to 35 mph.

Shinn moved to approve. Whitman seconded. Motion carried.

Public Hearing

(8)

At 9:15 a.m., a public hearing was held in the Commissioner's Chambers and was also available via webinar. The 2024 – 2029 Six-Year Transportation Improvement Program was presented. The plan has a few updates. 10 Mile Creek #2 Bridge was added and projects that have been completed were removed. The Snake River Road section B was moved out a year due to engineering funding issues. Eaton has provided a new outlook and an updated Bridge Report. Two County bridges receive new deficiency ratings. There was no change to the order of projects listed in the plan.

Public comments will be accepted through Friday, May 26, 2023, at noon via e-mail to bocc@co.asotin.wa.us or by mail to PO Box 250, Asotin, WA 99402.

No further comments, hearing closed at 9:21 a.m.

Charles Eaton, Public Works Director/County Engineer

(9)

Eaton discussed the Solid Waste Advisory Committee. The County will need to decide how many members. Whitman agreed to look into appointments.

Eaton gave the Commissioners an update on other departmental matters. No bids were received for phase 2 of the Sidewalk Project. Eaton thinks that the small size of the project is deterring contractors. The Wall Project is almost complete. They are working on weed control on landfill property next to the future site of the Criminal Justice Center. The property may need to be reseeded.

Stacey Harman, Clerk to the Board/HR Specialist

(10)

Harman asked for permission to fill the Public Works Director/County Engineer position that will be vacated at the end of the month.

Whitman moved to approve. Shinn seconded, motion carried.

Gloria Hancock, Financial Analyst

(11)

Hancock presented the Inventory of Asotin County Capitalized Assets per RCW 36.32.210.

Shinn moved to approve. Whitman seconded, motion carried.

Other Action Items

(12)

Miscellaneous

- Shinn presented a letter to the Criminal Justice Training Commission regarding the available spots for new corrections officers to attend the training academy.

Whitman moved to approve for signature by the Board of Commissioners, Asotin County Sheriff, and Jail Commander. Shinn seconded, motion carried.

- The Housing Authority Board recommended that Arlene Thomas be re-appointed.

Shinn moved to re-appoint Arlene Thomas to the Housing Authority Board. Whitman seconded, motion carried.

Open to the Public

(13)

Media

(14)

Claims approved and ordered paid:

# 001	Current Expense	\$	27,053.65
# 101	County Road	\$	9,725.60
# 104	County Fair	\$	72,333.32
# 114	Paths & Trails	\$	2,899.56
# 123	Comm Dev Block Grant	\$	7,554.58
# 129	Community Services	\$	1,415.50
# 410	Regional Landfill	\$	14,209.57
# 460	Regional Stormwater	\$	375.53

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# 460.004	Stormwater ER&R	\$	516.42
# 501	Equip Rental & Rev	\$	14,765.75
# 502	Central Services	\$	992.46
		\$	<u>151,841.94</u>

The following voucher (warrant) numbers are approved for payment:
326631 through 326760 for a total of \$151,841.94.

The following voucher (warrant) numbers and direct deposit are approved for Payroll:
22298 through 22346 and 326586 through 26595 for \$51,580.09.

(15)

Board recessed at 9:51 a.m.

(16)

An Executive Session was held at 9:57 a.m. for approximately 20 minutes regarding Personnel per RCW 42.30.110(1)(g).

(17)

Board exited executive session at 10:17 a.m. Shinn motioned to name Curt Liedkie as Acting Prosecuting Attorney until a Prosecuting Attorney is formally appointed. Whitman Seconded, motion carried.

(18)

Board recessed at 10:18 a.m.

Tuesday, May 23, 2023

(19)

An Executive Session was held at 8:30 a.m. for approximately 1 hour and 5 minutes regarding Personnel per RCW 42.30.110(1)(g).

(20)

At 9:36 a.m. the board met for approximately 30 minutes for an administrative work session.

Board adjourned at 10:06 a.m. until their next scheduled meeting at 9:00 a.m. on Tuesday, May 30, 2023.

Chris Seubert, Chairman

May 30, 2023

Stacey Harman, Clerk of the Board