

**ASOTIN COUNTY BOARD OF COMMISSIONERS**  
**May 23, 2022**  
**Regular Meeting**

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was, Chuck Whitman, Chairman, Chris Seubert, Vice-Chair, and Brian Shinn, Member.

Regular meeting called to order at 9:00 a.m.

(1)  
Seubert moved to approve the minutes of May 16, 2022, as written. Shinn seconded, motion carried.

Open to the Public

(2)

Committee Reports

(3)

Karst Riggers, Building Official

(4)

Riggers presented Conditional Use Permit 22-08 for property located at 1750 Osborn Dr, Clarkston, WA owned by Mark Roubidoux. Applicant is asking for permission to build a 40 x 60 shop with a 20 x 40 attached lean-to with a total square footage of 3,200 sq ft.. Current zoning code does not require primary residences to be constructed prior to accessory buildings. The Planning Commission recommends approval.

Shinn moved to approve. Seubert seconded, motion carried.

Public Hearing

(5)

At 9:15 a.m. a public hearing was held in the Commissioners Chambers and was also available via webinar. Ted Sharpe, Project Manager, presented the County's Six-Year Transportation Improvement Plan. The plan has not deviated far from the version that was approved last year. The Snake River Road Project has been broken up into 4 units to help enable funding procurement. The Cliff Project is being redesigned, separating the rockfall from the road widening portion of the project. Public comments will continue to be accepted through Friday, May 27<sup>th</sup> at noon via e-mail to [bocc@co.asotin.wa.us](mailto:bocc@co.asotin.wa.us) or via mail to PO Box 250, Asotin, WA 99402, or by phone at 509-243-2060.

No further comments, hearing closed at 9:26 a.m.

Ben Nichols, Prosecuting Attorney

(6)

Nichols presented the One Washington Memorandum of Understanding Between Washington Municipalities. The MOU outlines how opioid settlement money will be divided between participating counties. Any money received will be used for opioid addiction issues.

Seubert moved to approve. Shinn seconded, motion carried.

Nichols asked for permission to fill a Deputy Prosecutor position.

Shinn moved to approve. Seubert seconded, motion carried.

Gloria Hancock, Financial Analyst

(7)

Hancock presented the 2021 Inventory of Capitalized Assets. Two items were donated to Whitman County. Other items were included in a surplus sale. One piece of equipment was traded for new.

Seubert moved to approve. Shinn seconded, motion carried.

Cynthia Tierney, Community Services Director

(8)

Tierney presented the County Program or Interlocal Long-Term Payable Agreement Amendment to DSHS contract number 2163-23526. The amendment extends the current contract another two years and provides cash flow while waiting on DSHS payments that can be slow.

Shinn moved to approve. Seubert seconded, motion carried.

Committee Reports (cont.)

(9)

Miscellaneous

(10)

Chris Kemp, COO, presented Addendum Number 2 to Inmate Telephone Agreement to include commissary to existing contract due to interrelated hardware and software and subsequent integration of CTEL Call System Platform.

Seubert moved to approve for Sheriff's signature. Shinn seconded, motion carried.

Nate Uhlorn, Jail Commander, asked the Board for permission to fill an open Corrections Sergeant position.

Shinn moved to approve. Seubert seconded, motion carried.

Stacey Harman, Clerk to the Board/HR Specialist, on behalf of the Public Works Department asked the Board for permission to fill a Project Manager position.

Seubert moved to approve. Shinn seconded, motion carried.

County Road Administration Board RAP Funding Amendment was presented. The amendment increases the funding for the Grand Ronde Road project to \$1,685,700.

Shinn moved to approve. Seubert seconded, motion carried.

The Planning Commission recommended Ralph Montague for appointment to a vacant seat.

Seubert moved to approve. Shinn seconded, motion carried.

Open to the Public

(11)

Committee Reports

(12)

Media

(13)

Claims approved and ordered paid:

# 001	Current Expense	\$ 78,075.82
# 101	County Road	\$ 7,353.56
# 104	County Fair	\$ 15,818.59
# 110	Auditor's O&M	\$ 2,729.06
# 129	Community Services	\$ 1,835.74
# 143	American Rescue Plan Act (ARPA)	\$ 23,884.63
# 146	Special Real Estate	\$ 500.00
# 410	Regional Landfill	\$ 1,504.42
# 460	Regional Stormwater	\$ 208.57
# 460.004	Stormwater ER&R	\$ 168.74
# 501	Equip Rental & Rev	\$ 77,968.08
# 502	Central Services	\$ 1,181.94
		\$ 211,229.15

The following voucher (warrant) numbers are approved for payment:  
316957 through 317115 for a total of \$211,229.15

**May 23, 2022 - Asotin County Commissioner's Regular Proceedings - Continued**

The following voucher (warrant) numbers and direct deposit are approved for Payroll:  
18380 through 18433 and 316910 through 316919 for \$54,318.45.

Board recessed at 10:08 a.m.

Executive Session held at 10:26 a.m. for approximately 34 minutes regarding pending litigation per RCW 42.3.110(1)(i).

Board adjourned at 11:00 a.m. until their next scheduled meeting at 9:00 a.m., Tuesday, May 31, 2022.

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Charles Whitman, Chairman

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May 31, 2022

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Stacey Harman, Clerk of the Board