

ASOTIN COUNTY BOARD OF COMMISSIONERS

October 16, 2023

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was Chris Seubert, Chairman, Brian Shinn, Vice-Chair, and Charles Whitman, Member.

Regular meeting called to order at 6:30 p.m.

(1)

A moment of silence was held in honor of employee Vicki Benson who passed away in an accident over the weekend.

(2)

Shinn moved to approve the minutes of October 9, 2023, as written. Whitman seconded, motion carried.

Open to the Public

(3)

Adrienne Krull, Superior Court Administrator

(4)

Krull presented the 2024 State v. Blake Funding Application. Up to \$22,000 can be requested. The program is moving to a reimbursement-style program instead of providing funding upfront.

Whitman moved to approve for COO, Chris Kemp's signature. Shinn seconded, motion carried.

Russ Pelleberg, Public Works Director

(5)

Pelleberg informed the Board that the Right-of-Way Easement needs additional info and will be presented at a later date.

Pelleberg presented the Interlocal Agreement Between Palouse Conservation District and Asotin County. The Palouse Conservation District provides educational outreach to meet Stormwater Permit requirements.

Shinn moved to approve. Whitman seconded, motion carried.

Pelleberg asked the Board for permission to fill two open operator positions, one at the Landfill and one in Stormwater.

Whitman moved to fill the two operator positions. Shinn seconded, motion carried.

Nick Bacon, Emergency Management Director

(6)

Bacon presented two signature authorization forms replacing Mark Janowski as the signator on the FY24SECO Coordinator Professional Development Contract and the FY21 Homeland Security Grant Program.

Shinn moved to approve the FY24 SECO Coordinator Professional Development Contract Signature Authorization Form. Whitman seconded, motion carried

Whitman moved to approve the FY21 Homeland Security Grant Program Signature Authorization Form. Shinn seconded, motion carried.

Karst Riggers, Building Official

(7)

Riggers presented Long Plat 23-14, Preliminary Plat approval for Folsom Quail Ridge Subdivision. The applicant is looking to develop 18.96 acres into a 16-lot subdivision. The proposed subdivision is located off the end of Chukar Lane. The Planning Commission held a public hearing on the matter on October 3, 2023. No comments were

received. The Planning Commission recommended approval with all county Staff, Fire District, and utility agency comments.

Shinn moved to grant preliminary approval. Whitman seconded, motion carried.

Eric Boggan, Vocational Program Manager

(8)

Boggan informed the Board that one of the current full-time Job Developers will be moving to a 17-hour or less non-benefited position basing his operations out of Pomeroy. Boggan asked to fill the full-time position he will be vacating.

Whitman moved to approve. Shinn seconded, motion carried.

Miscellaneous

(9)

- Stacey Harman Clerk to the Board/HR Specialist asked the Board for permission to fill an open Corrections Officer position at the Jail.

Whitman moved to approve. Shinn seconded, motion carried.

- Stacey Harman Clerk to the Board/HR Specialist asked the Board for permission to fill an open Administrative Assistant/Payroll Accountant position in the Auditor’s Office.

Shinn moved to approve. Whitman seconded, motion carried.

Committee Reports

(10)

Open to the Public

(11)

Media

(12)

Claims approved and ordered paid:

# 001	Current Expense	\$ 109,984.40
# 101	County Road	\$ 18,442.35
# 104	County Fair	\$ 7,555.87
# 114	Paths & Trails	\$ 2,662.17
# 117	Anatone Community Hall	\$ 55.17
# 124	Treasurer's O&M	\$ 376.28
# 126	Building & Planning	\$ 15,265.81
# 127	Emergency Svcs Communication	\$ 44.00
# 129	Community Services	\$ 19,134.30
# 143	American Rescue Plan Act (ARPA)	\$ 23,487.19
# 170	Trial Court Improvement	\$ 3,103.00
# 410	Regional Landfill	\$ 1,625.86
# 460	Regional Stormwater	\$ 2,809.08
# 501	Equip Rental & Rev	\$ 4,840.53
# 502	Central Services	\$ 486.20
		\$ 209,872.21

The following voucher (warrant) numbers are approved for payment:

330342 through 330467 for a total of \$209,872.21.

(13)

Board recessed at 7:05 p.m.

Tuesday, October 17, 2023

(14)

At 9:00 a.m. the board met for approx. 55 minutes regarding contracts per RCW 42.30.110(1)(d).

Board adjourned at 9:55 a.m. until their next scheduled meeting at 9:00 a.m. on October 23, 2023.

Chris Seubert, Chairman

October 23, 2023

Stacey Harman, Clerk of the Board