

## ASOTIN COUNTY BOARD OF COMMISSIONERS

October 24, 2022

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was, Charles Whitman, Chairman, Chris Seubert, Vice-Chair, and Brian Shinn, Member.

Regular meeting called to order at 9:00 a.m.

(1)

Shinn moved to approve the minutes of October 17, 2022, as written. Seubert seconded, motion carried.

### Open to the Public

(2)

Cynthia Tierney, Community Services Director

(3)

Tierney presented the Business Associates Agreement Between Asotin County Community Services and Coast Transportation Services, Agreement 228-44334(A). The agreement is a subcontract to provide transportation services as part of the DSHS Client County Grant Agreement approved by the Board on October 3.

Seubert moved to approve. Shinn seconded, motion carried.

### Darla McKay, Auditor

(4)

McKay informed the Board that Voters in the City of Clarkston will be receiving a second ballot for the upcoming election. The original ballot is missing the PUD race. McKay will be doing a press release to inform the public of the issue.

### Charles Eaton, Public Works Director/County Engineer

(5)

Eaton presented the State of Washington – County Road Administration Board Rural Arterial Program Final Prospectus for Snake River Road from mile 19.71 to mile 20.550. This is part of the process for obtaining funding as part of the Six-year Transportation Improvement Program that was adopted by the Board on May 31, 2022.

Shinn moved to approve. Seubert seconded, motion carried.

Eaton presented the Washington State Department of Transportation Local Agency General Aid Project Prospectus for County Road Project 239, Snake River Road consisting of .71 miles between milepost 19 and 19.71.

Seubert moved to approve. Shinn seconded, motion carried.

Eaton presented the Washington State Department of Transportation Local Agency General Aid Project Prospectus for County Road Project 268, for sidewalks in the area of Heights Elementary School and Lincoln Middle School.

Shinn moved to approve. Seubert seconded, motion carried.

Eaton presented the Title 6 update and Nondiscrimination Assurances required by federal and state agencies, consisting of three documents.

- Non-discrimination Agreement Annual Report for March 1, 2021, to February 28, 2022.

Seubert moved to approve for Charles Eaton's signature. Shinn seconded, motion carried

- The United States Department of Transportation (USDOT) Standard Title VI/Non-Discrimination Assurances, DOT Order No. 1050.2A.

Shinn moved to approve. Seubert seconded, motion carried.

- Non-Discrimination Agreement with the Washington State Department of Transportation.

Seubert moved to approve. Shinn seconded, motion carried

Karst Riggers, Building Official

(6)

Riggers discussed a proposed ordinance that would allow him to work with the Department of Revenue on the possibility of transferring the administration of the County's business licensing. It will not be a binding contract and allows the County to back out. Riggers believes that it can be accomplished with a resolution instead of an ordinance. He is going to check with the County Attorney. There are still some areas of the program that need to be clarified.

The Commissioners agreed by consensus to allow Riggers to move forward.

Other Action Items:

(7)

Miscellaneous

- The Public Facilities District Nominated Diana Kottkey to a vacant spot on the Public Facilities Board.

Seubert moved to approve the appointment. Shinn seconded, motion carried.

- Revisions were made to the Veterans Relief Fund Guidelines. There were updates made to the emergency housing and mental health guideline sections.

Shinn moved to approve, Seubert seconded, motion carried

Committee Reports

(8)

Open to the Public

(9)

Media

(10)

Claims approved and ordered paid:

# 001	Current Expense	\$ 9,893.84
# 101	County Road	\$ 26,468.11
# 104	County Fair	\$ 5,378.11
# 107	Veterans Relief	\$ 40.01
# 113	Flood Control	\$ 610.56
# 126	Building & Planning	\$ 4,569.66
# 127	Emergency Svcs Communication	\$ 443.29
# 129	Community Services	\$ 17,814.56
# 143	American Rescue Plan Act (ARPA)	\$ 252.06
# 146	Special Real Estate	\$ 1,699.20
# 170	Trial Court Improvement	\$ 1,158.26
# 410	Regional Landfill	\$ 33,952.00
# 460	Regional Stormwater	\$ 998.43
# 460.004	Stormwater ER&R	\$ 324.39
# 501	Equip Rental & Rev	\$ 1,805.41
# 502	Central Services	\$ 287.21
		\$ 105,695.10

The following voucher (warrant) numbers are approved for payment:

321052 through 321159 for a total of \$105,695.10.

Board recessed at 9:40 a.m. until the scheduled budget workshop at 1:30 p.m.

(11)

At 1:30 Commissioners met for approximately 3 hours for budget workshops.

Board recessed at 4:30 until the scheduled budget workshop at 9:00 a.m. Tuesday, October 25, 2022.

(12)

At 9:00 a.m. Tuesday, October 25, 2022, the board met for approx. 8 hours for budget workshops.

Board recessed at 5:00 until the scheduled budget workshop at 9:30 a.m. Wednesday, October 26, 2022.

(13)

At 9:30 a.m. Wednesday, October 26, 2022, the board met for approx. 3.5 hours for budget workshops.

Board recessed at 3:00 pm until the scheduled budget workshop at 9:00 a.m. Thursday, October 27, 2022.

(14)

At 9:00 a.m. Thursday, October 27, 2022, the board met for approx. 4 hours for budget workshops.

Board recessed at 4:30 pm until the scheduled budget workshop at 9:00 a.m. Friday, October 28, 2022.

(15)

At 8:30 a.m. Friday, October 28, 2022, the board met for approx. 1 hours for budget workshops.

Board adjourned at 9:30 a.m. until their next scheduled meeting at 9:00 a.m. on October 31, 2022.

\_\_\_\_\_  
Charles Whitman, Chairman

\_\_\_\_\_  
October 31, 2022

\_\_\_\_\_  
Stacey Harman, Clerk of the Board